

Corporate University @ Xavier University Spring – Fall 2018 Open Enrollment Schedule



Join professionals and leading organizations who have partnered with us for their learning and growth.




OVER **3,500**
PARTICIPANTS

FROM **680**
ORGANIZATIONS HAVE
BENEFITTED FROM
CORPORATE UNIVERSITY
OVER THE PAST THREE
YEARS.

PROGRAMS ARE RATED

4.75

ON A 5 POINT SCALE.

Functional Expertise Certificate Programs	Spring 2018	Fall 2018	Fee
LEADERSHIP FOUNDATIONS CERTIFICATE PROGRAM			
<ul style="list-style-type: none"> Foundations of Business Leadership Leading Sustainable Change Influencing Without Authority Coaching and Mentoring for Excellent Performance <i>Five-day core program plus three one-day programs of your choice</i>	Jan. 10, 17, 24, 31 & Feb. 7	Sept. 6, 12 19, 26 & Oct. 3	\$4,950
PUBLIC SECTOR LEADER CERTIFICATE PROGRAM			
<ul style="list-style-type: none"> Foundations of Business Leadership Leading Sustainable Change Influencing Without Authority Coaching and Mentoring for Excellent Performance Performance <i>Five-day core program plus one-day on topics specific to the public sector</i>	Jan. 10, 17, 24, 31 & Feb. 7, 14	Sept. 6, 12 19, 26 & Oct. 3, 10	\$2,950
PROJECT MANAGEMENT			
Project Management Certificate 	Mar. 20-21, Apr. 17-18 & May 15-16	Sept. 6-7, Sept. 27-28 & Oct. 25-26	\$2,950
	Apr. 26-27, May 17-18 & June 7-8	Oct. 23-24, Nov. 13-14 & Dec. 11-12	
SIX SIGMA			Series Fee \$5,250
Six Sigma Yellow Belt Certificate	Mar. 22	Sept. 12	\$650
Six Sigma Green Belt Certificate	Apr. 10-12	Sept. 18-20	\$1,850
Six Sigma Black Belt Certificate	May 7-11	Oct. 29-Nov. 2	\$2,950
LEAN			
Lean Certificate Program	Mar. 21-22 & Apr. 25-26	Oct. 10-11 & Nov. 7-8	\$2,450
TRAIN THE TRAINER			
How Adults Learn	Mar. 19 or July 16	Oct. 8	\$650
Planning, Designing & Evaluating Training	Mar. 20-21 or July 17-18	Oct. 9-10	\$1,050
Train-the-Trainer Series	Mar. 19-23 or July 16-20	Oct. 8-12	\$2,350
SUPERVISION			
Introduction to Supervision Certificate	Mar. 6, 13 & 20	Oct. 24, 31 & Nov. 7	\$1,850
FINANCE			
Executive Certificate in Financial Planning (Classes meet 1 night a week and 1 Saturday a month)	Jan. 18-Sept. 20	Sept. 10-May 14	\$4,950
INNOVATION			
ExperienceInnovation: Learn	Jan. 19; Mar. 13*	Oct. 19	\$395
ExperienceChange	Feb. 16; Mar. 15**	Sept. 28	\$650
ExperienceInnovation: Aware + Happy Hour	Apr. 20	Nov. 16	\$395
Train-the-Trainer for ExperienceInnovation Simulation	Mar. 13-14		Inquire
ExperienceInnovation: Learn – The Non-Profit 501c3 Version		May 19	TBD
Train-the-Trainer for ExperienceChange Simulation	Mar. 15-16		Inquire

*Offered in conjunction with the Train-the-Trainer for ExperienceInnovation Simulation

**Offered in conjunction with the Train-the-Trainer for ExperienceChange Simulation

Program dates are subject to change.

Please visit www.xavierleadershipcenter.com for the most up-to-date information.

Corporate University @ Xavier University Spring – Fall 2018 Open Enrollment Schedule

Broader Business Knowledge		Spring 2018	Fall 2018	Fee
Building Executive Presence through Personal Branding		May 8	Nov. 28	\$650
Business Writing with Confidence		Apr. 4	Nov. 8	\$650
Coaching & Mentoring for Excellent Performance		Apr. 25		\$650
Communicating for Maximum Impact		Mar. 21	Oct. 24	\$650
Critical Conversations for Managing Conflict		May 8	Nov. 1	\$650
Emotional Intelligence NEW!		Apr. 11	Nov. 6	\$650
Employee Engagement Management Skills NEW!			Nov. 7	\$650
Finance for Non-Financial Managers		Apr. 19	Nov. 15	\$650
Influencing Without Authority		Feb. 21; Mar. 22	Sept. 27	\$650
Managing a Multi-Generational Workforce NEW!			Oct. 25	\$650
Managing With Different Leadership Styles		Apr. 12	Oct. 25	\$650
Negotiating for Mutual Success NEW!			Nov. 13	\$650
Relationship Building for Maximum Influence		Apr. 10	Oct. 30	\$650
Strategy Implementation Excellence		Apr. 5	Dec. 5	\$650
Strengths-Based Leadership		Apr. 18	Nov. 27	\$650
Working Across Cultures NEW!			Nov. 29	\$650
MICROSOFT OFFICE				
VERSION	2010	2013	2016	
Microsoft Excel Level 1	Jan. 17; Feb. 12; Mar. 15; Apr. 5; May 14	Jan. 17; Feb. 12; Mar. 15; Apr. 5; May 14	Jan. 17; Feb. 12; Mar. 15; Apr. 5; May 14	\$295
Microsoft Excel Level 2	Jan. 25; Feb. 22; Mar. 19; Apr. 26; May 24	Jan. 25; Feb. 22; Mar. 19; Apr. 26; May 24	Jan. 25; Feb. 22; Mar. 19; Apr. 26; May 24	\$295
Microsoft Excel Level 3	Feb. 8; Apr. 11; June 7	Jan. 17; Mar. 6	Mar. 22; Apr. 16; May 10	\$295
Microsoft PowerPoint Level 1	Jan. 12; Mar. 14; May 9	Feb. 14; Apr. 9	Feb. 8; Mar. 27; May 15	\$295
Microsoft PowerPoint Level 2	Jan. 18; Mar. 21; May 16	Feb. 22; Apr. 16	Feb. 13; Mar. 29; May 17	\$295
Microsoft Word Level 1	Feb. 20; Apr. 19; June 14	Jan. 9; Mar. 8	Jan. 18; Mar. 7; Apr. 25; June 13	\$295
Microsoft Word Level 2	Feb. 27; Apr. 26; June 21	Jan. 16; Mar. 14	Jan. 23; Mar. 9; Apr. 27; June 15	\$295
Microsoft Word Level 3	Jan. 11; Mar. 12; May 11	Jan. 22; Mar. 21	Jan. 25; Mar. 13; May 1; June 19	\$295

Custom Programs

Our clients have great things to say about our custom programs. XLC can provide your organization with a program and facilitator that will train your team in house or at Xavier's top-notch facility, Cintas Center. Custom programs are available for all of our programs, including healthcare. If you have a need that is not listed on the schedule, it is likely XLC has either facilitated a similar program privately for another organization which can be tailored, or XLC will create the program with the right facilitator for you. With our professional team of experts, many who have served as executives or advised in Fortune 500 companies and other leading organizations, as well as Xavier University faculty, we help accelerate the growth and trajectory of your own professional development or that of your organization.

For more information on customized programs contact Shelly Wallace, wallaces2@xavier.edu or 513-745-1094.

Discounts:

Groups registering for the same program at the same time are eligible for discounts as follow:
 3-4 participants: 5% 5-9 participants: 10% 10 or more participants: 15%
 Executive Certificate in Financial Planning program is not eligible for group discounts.

Xavier Alumni receive a 10% discount.

Only one discount per participant. Discounts cannot be combined.

Chat with us live!

Do you have questions about the programs listed in the schedule? Is your organization interested in creating a customized program? Are you looking to further your career and need some guidance? In addition to the information on this schedule, XLC can help you by chatting live. Visit our website at www.xavierleadershipcenter.com and click "chat now".

In addition to our open enrollment programs, Xavier Leadership Center offers business coaching and customized training privately for your organization as well as consulting expertise in the areas in which we teach. This includes:

- Organizational Development
- Talent Management
- Strategy
- Six Sigma/Lean
- Project Management
- Innovation

Benefits include:

- **Business Perspective**
Over 50 experienced consultants deliver a unique combination of real world business experience and deep expertise in the topics in which they consult.

A Custom Approach

Our expert consultants will tailor processes or programs to meet your business needs.

Convenience and Flexibility

You decide when and where the private training or consulting services will take place.

Scheduling Assistance

We'll manage detailed records of training and design diagnostics to help you better manage training across your organization.

For more information contact

Shelly Wallace

(513) 745-1094

wallaces2@xavier.edu

or visit

www.xavierleadershipcenter.com



Additional discounts are available based upon your organization's commitment to developing your employees at Xavier's Corporate University. Please contact us for more details.